



910 NE 57th Ave. Suite 300
Portland, Oregon 97213

800-208-4128 503-281-6240 FAX 503-281-6462

USA CUSTOM PRINT INQUIRY SHEET

- Please Review and fill out the following options. Fill in your company information, sign and fax this inquiry sheet back to us **BEFORE** submitting your art.
- A submissions guideline for custom sleeves is attached to this Inquiry Sheet. Please submit your artwork according to our specifications to **COLLEEN@JAVAJACKET.COM**. You will be provided an Art Proof for your approval. **Please allow up to 3 working days for your Art Proof.**
- Carefully review your Art Proof. Make sure it contains all of the correct information including quantity, paper color, jacket size and PMS color numbers. Please notify us of any changes you would like to see made.
- Once complete, print your Final Proof out, sign, date it and then fax it along with your Purchase Order to 503-281-6462. Then, call our office at 800-208-4128 and we will process your order.

ART CHANGES: Our art department will contact you via email with your first Art Proof. Two additional Art Proof changes are available at no charge. Additional art changes after your third proof will incur a \$60 art fee for each new proof required.

PRICING: Java Jackets are priced according to the paper color you choose, number of ink colors and freight. Ink setup fees may apply and will vary according to the number of colors and whether you choose Custom Flexo or Specialty Spot Printing.

ORDER QUANTITIES: Our standard minimum order for coffee sleeves is 40 cases. Printers Standards allow for a possible over- or under-run of up to 10% of your order that will be reflected in your final invoice total.

STORAGE: All orders requesting storage must either be prepaid in full, or Java Jacket requires a signed storage agreement. Stored sleeves must be shipped in a minimum of 10 case increments and all cases must be received within 6 months of our production receipt date. Any sleeves left in storage after this time will be subject to storage fees. Please inquire about storage prior to ordering.

LEAD TIME: Standard lead time for our Custom Flexo Printing is 4-6 weeks + shipping FOB Java Jacket in Portland, Oregon; beginning at the time we receive your signed approved proof. Standard lead time for Specialty Spot Print is 6-8 weeks +.

PAYMENT TERMS: 25% down at time of custom print approval with the balance due in hand when your product is shipped. Other acceptable forms of payment are Visa, Mastercard, American Express, Discover, EFT or by check. Any print orders paid by check will be held until your check clears.

JAVA JACKET STYLE

Pre-Assembled, 1300 per case

JAVA JACKET SIZE

- Large Size, Fits 12-20 oz. Cups
- Small Size Fits 8 oz. Cups

PMS INK TYPE

- Coated (glossy)
- Uncoated (flat)

JAVA JACKET PAPER COLOR

- Natural Kraft Sleeve
- White Sleeve

NUMBER OF CASES

40 Case Minimum

PMS COLOR NUMBERS

Black counts as 1 color. Maximum of 3 colors on Natural

Color 1 _____ Color 2 _____ Color 3 _____

Color 4 _____ Color 5 _____ Color 6 _____

AGREEMENT: I have reviewed the above information and fully agree to all conditions stated above. The undersigned personally guarantees payment in the event the account becomes delinquent. I/We agree to pay all attorney fees, interest, collection agency fees associated with the collection of the debt. Interest is 1.5% per month or 18% per year on the delinquent balance. My signature below indicates I am authorized to sign this contract.

| | | | | |
|----------------------------|-------------|-------------------------|------------|----------------------|
| Company Name | | Email | | Contact Phone |
| Address | City | State | Zip | Contact Name |
| Name (Please Print) | | Name (Signature) | | Date |

If you have any questions, please contact us at 800-208-4128 or email Colleen at COLLEEN@JAVAJACKET.COM. Thank you for your order.



Email: colleen@javajacket.com

Phones: 800-208-4128

503-281-6240

Java Jacket

910 NE 57th Suite 300

Portland, Oregon 97213

SUBMISSION GUIDELINES

All specs are subject to change based on Java Jacket final review of graphics.

ACCEPTED FILE TYPES

PREFERRED FORMAT: Vectored line-art from Adobe Illustrator CS5 or lower

- **EPS** - Line art only. Please refrain from embedded jpeg graphics
- **PDF** - Must be editable and from a vectored file format
- **TIFF** - High Resolution only*
- **JPEG** - High Resolution only*
- **PSD** - High Resolution only, Please include spot channels.

*High Resolution files should be to scale and 300dpi or higher.

- Please convert all fonts to outlines. We may not have your fonts!
- Please include a list of all PMS colors used.
- We accept files emailed in ZIP folders

PRINTING CAPABILITIES

- Maximum of six spot PMS colors on white
 - Maximum of three spot PMS colors on natural
 - Avoid using gradients / screen tints
 - Resolution must be at least 300dpi at 100%
 - Some raster graphics may not be acceptable
 - Minimum Positive Line - .5 pt to 1pt*
 - Minimum Reverse Line - 1.5 pt*
 - Minimum Positive Copy - 6.5 pt to 8 pt*
 - Minimum Reverse Copy - 8 pt to 10 pt*
- * Subject to change based on review
- If you are submitting artwork for CMYK printing, please call our office. We will examine your artwork to assess its printing acceptability for translation to spot PMS printing.
 - Full Bleed artwork is acceptable. If you have a full bleed or flood coat, please note this with your submission.
 - Do not forget that line thickness rules apply to ©, ™, and ® symbols as well.

ADDITIONAL OPTIONS & NOTES

- Please confirm size of Java Jacket
 - Large Size, fits 12-20 oz. Cups
 - Small Size, fits 8 oz. Cups
- Please confirm stock of Java Jacket
 - Natural Kraft Sleeve
 - White Sleeve
- Inks on Natural Kraft print darker than shown on proof. Lighter colors may not turn out as desired. Consult us if you are unsure.
- Please contact us if you have additional requests or questions regarding other sleeve and printing options.
- Overly complex graphics and certain formats may not be acceptable for printing. Please contact us if you are unsure of your artwork's printing compatibility.
- A retracing fee will applied if your artwork needs to be rebuilt from a raster graphic.